

# University of Notre Dame

## Parking Rules and Regulations

### General Rules

1. All vehicles must properly display or acquire a valid unexpired parking permit while parked at the University.
2. Vehicles must obey all posted parking signs.
3. A state-issued ADA plate or placard must be properly displayed if parked in a designated ADA parking space.
4. Do not block or park in any fire lane or traffic lane.
5. Do not block any dumpster or loading dock.
6. Do not park in any paved or unpaved area that is not clearly designated (by yellow lines) as a parking area or space.
7. No parking on end caps (the end of a row).

### Towing and Impounds

Vehicles may be towed away from University property at the owner's expense for the following reasons:

1. Parking on roadways, sidewalks, grass, landscaped areas, or fire lanes.
2. Accumulation of over 4 University parking citations or warnings within an academic year (August to August).
3. Parking in violation of Special Events, Football Parking Restrictions, or snow removal guidelines.
4. Parking in such a way that blocks trash receptacles or loading areas.
5. Parking in a handicap/ADA space or lay down area without a designated permit.
6. Parking in a reserved space or maintenance space.
7. Any abandoned or junk vehicle.

Note the towing company charges a daily storage fee in addition to a fee for towing. Vehicles are towed to Tony's Mobil, 52072 State Hwy 933, South Bend, IN 46637. (574) 273-0030.

## Registering Your Vehicle

To register your vehicle with the University of Notre Dame:

1. Visit [ParkND](#)
2. Log in with your Okta credentials
3. Click “Vehicles” at the top of your screen, then click “Add Vehicle”

## Student Vehicle Registration

All vehicles at Notre Dame must obtain a permit to park on campus. First-year students living on campus may not possess or rent an automobile or any other motor-driven vehicle for use while in attendance at the University, unless authorized to do so by the Division of Student Affairs. If you would like to request an exemption to this policy, please email [parking@nd.edu](mailto:parking@nd.edu) with a brief explanation of why you should be exempted from the policy. Parking Services will forward the request to the Division of Student Affairs, and communicate with you regarding their decision.

## Employee Vehicle Registration

Faculty and staff of the University of Notre Dame must register any vehicle that parks at the University. Faculty and staff may receive up to two parking permits, free of charge, as a benefit of their employment with the University. An employee permit may be revoked or deactivated at any time if the employee has an outstanding balance through ParkND, or if their employment with the University has been terminated. The permit must be returned to Parking Services.

## Payment of Citation Fines and Appeals

To Pay a Parking Citation:

1. Visit [ParkND](#) or scan the QR code on the back of the printed citation
2. Enter the Citation Number or License Plate Number listed on the citation
3. Pay using a credit or debit card

Parking citations must be paid or appealed within 10 calendar days of the date it was issued. The first parking citation issued to you within the academic year (August to August) is reduced to a warning with no fine due. Your vehicle must be registered through ParkND to take advantage of this courtesy warning. Search for your citation on [ParkND](#) to confirm that it was reduced to a warning.

## Student Fine Information

Unpaid student citation fines will be automatically forwarded and billed to the student's account after 10 days. The balance is then due, and should be paid to [Student Accounts](#).

## Employee Fine Information

Unpaid employee citation fines will automatically preclude the employee from obtaining a future permit and may affect gate access on an existing permit.

## To Appeal a Parking Citation:

1. Visit [ParkND](#) or scan the QR code on the back of the printed citation
2. Enter the Citation Number or License Plate Number listed on the citation
3. Click "Appeal"

## Citation Appeals Information

Parking citations must be paid or appealed through ParkND within 10 calendar days of the date it was issued. You may upload photos and/or documents with your appeal. You will be notified of the decision and any fine due via email.

## Citation Appeals Board

The Citation Appeals Board is made up of faculty, staff, and students of the University of Notre Dame. Members are appointed by the student governing body, Staff Advisory Council, and Faculty Advisory Committee. The board members are not affiliated with the Notre Dame Police Department or Parking Services. The board meets regularly to review and make decisions on appeals. The board also makes recommendations to Parking Services concerning violations, signage, and other matters concerning parking at the University.